**School of Health Professions**
**Reporting a Learning Environment Concern Guide for Students**

- **Perceived mistreatment, unprofessional behavior, or academic misconduct witnessed or experienced**
  - Practice **self-care**
  - Consider support from TimelyCare, CAPS
  - Consider support from and debrief with family/friends/mentor
  - Consult SHP Student Handbook

- **Student decides not to pursue reporting (i.e. discussion with involved parties)**

- **Report the incident. Decide:**
  - Would like to involve Faculty/Staff from Program or School

- **Document incident (date/details/people involved)**

**Within SHP***

- Speak with representative within Department/Program (faculty/advisor/director/chair)

- **Directly report to the Assistant Dean for Academic & Student Affairs**

**Outside SHP**

- Directly report to the Title IX Coordinator or Affirmative Action and Equal Opportunity Office (AAEO)

Concerns are then forwarded to the appropriate committee or office for further action

**Stony Brook University’s Non-Discrimination Statement**

Stony Brook University prohibits discrimination and harassment on the basis of race, sex, sexual orientation, gender identity or expression, religion, age, color, creed, national or ethnic origin, disability, marital status, familial status, pregnancy, genetic predisposition, criminal convictions, domestic violence victim status, and veteran or military status and all other protected classes under federal or state laws.

**Forms of Mistreatment**
- Physical harm/punishment
- Belittlement/humiliation
- Denied opportunities based on protected class
- Offensive remarks/names
- Lower grades/evaluations
- Request for sexual favors
- Unwanted sexual advances
- Request for personal service(s)

**KEY**
- Precontemplation
- Contemplation
- Action
- Follow-Up

*See SHP’s Student Handbook for details on pre-grievance and grievance procedures.*

**All faculty and staff in the SHP are considered Responsible Employees and are mandated reporters for sexual misconduct.*