

# SHAWN EDOUARD

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## Professional Summary

Dynamic and self-starter with a record of achievement in quality improvement in the health care industry. Detailed-oriented, self-motivated and committed to successful completion of assignments. Demonstrate solid planning and organizational skills in coordinating all aspects of a project. Proactive and results-oriented professional who consistently delivers high performance under extreme pressure.

## Professional Experience

**STONY BROOK UNIVERSITY MEDICAL CENTER, Stony Brook, NY**  
**Emergency Medical Services Assistant Director**

1/2019-Present

- Departmental budget management to include requesting quotes from suppliers and allocating appropriate funds to secure supplies
- Project management to include facilitation and coordination of regional educational conferences for emergency medical providers in the SCEMS continuous medical education program
- Distribution of funds for accounts payable to ensure all vendors receive funds in accordance with guidelines set forth by the accounting department
- Participation in monthly meetings with Suffolk County EMS leadership to ensure proper integration between Stony Brook Medicine and Suffolk County EMS
- Completion of departmental employee performance programs for each employee to ensure quality standards are achieved as set forth by human resources
- Conducting interviews for perspective new employees and communicating with human resources my recommendation on which candidates should be hired for employment

**STONY BROOK UNIVERSITY MEDICAL CENTER, Stony Brook, NY**  
**Emergency Medical Services Paramedic Supervisor**

9/2013 – 1/2019

- Management of employees in the EMS department to ensure the department is functioning in an efficient and cohesive manner on a daily basis
- Management of the Quality Assurance and Continuous Quality Improvement/FMEA program for the emergency medical services department, including medevac and interfacility charts to ensure proper patient care and accurate documentation
- Departmental billing of all transports using PowerChart, including proper identification of service level charge needed to ensure adequate certification for coding purposes
- Training of new employees during orientation period to ensure that departmental competencies are complete and accurate
- Participation in Code BAT and Door to Balloon meetings with Stony Brook hospital physician assistants, registered nurses and physicians in order to ensure the EMS department is following the policies and procedure set forth by the hospital

**STONY BROOK UNIVERSITY**, Stony Brook, NY  
**Clinical Assistant Professor**

1/2017- Present

- Educate college level seniors on the various medical emergencies in healthcare and the assessment/treatment of patients as it relates to emergency and critical care
- Educate college level seniors on the issues in healthcare today including but not limited to Medicare, Medicaid, and health care law.
- Educate college level seniors on the issues of healthcare ethics and how to best integrate best practices into healthcare.

**STONY BROOK UNIVERSITY HOSPITAL**, Stony Brook, NY  
**EMT- Paramedic/Flight Paramedic**

7/2006 –1/2019

- Transportation of critical trauma patients by helicopter from the scene of accidents to the nearest Level 1 Trauma Center
- Transportation of interfacility patients from hospital to hospital while providing continuous care for both critical and stable patients
- Work in conjunction with emergency room staff to provide patient care to critically ill patients requiring emergency care

## **Education**

**EMPIRE STATE COLLEGE**, Saratoga Springs, NY

**Master of Business Administration in Management**, December 2016

Graduate Certificate: Health Care Management

**STONY BROOK UNIVERSITY**, Stony Brook, NY

**Emergency Medical Technician- Paramedic**, June 2006

**STONY BROOK UNIVERSITY**, Stony Brook, NY

**Bachelor of Science in Health Science**, May 2005

Concentration: Disaster and Emergency Management

**Bachelor of Science: Minor in Business Management**

## **Certifications**

- Certified Ambulance Documentation Specialist
- Pediatric Advanced Life Support Instructor
- Advanced Care Life Support Instructor
- Difficult Airway Course Instructor
- Basic Life Support- Cardiopulmonary Resuscitation
- Suffolk County EMS Preceptor
- Neonatal Resuscitation
- Intra-Aortic Balloon Pump
- Survival Systems- Aircraft Ditching/Emergency Breathing Systems

## **Professional Organizations**

- American College of Healthcare Executives
- Regional Emergency Medical Services Council
- Regional Emergency Medical Advisory Committee
- Rapid Sequence Intubation subcommittee member for Regional Emergency Medical Advisory Committee

## **Community Service**

- Regional Emergency Medical Services Council member (1/2019-Present)
- Rapid Sequence Intubation subcommittee member for Regional Emergency Medical Advisory Committee (1/2019-Present)
- COVID-19 Vaccinator (12/2020-1/2022)
- Stony Brook University Commencement Marshal (5/2019, 5/2021)
- Saints Cyril and Methodius Family Festival Fundraiser (8/2019)
- Night Nation Stand Up to Cancer Fundraiser Run (6/2019)

## **Skills**

Excellent computer skills, including Microsoft Word, PowerPoint, and Excel

## **References**

Available upon request